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ABSTRACT

This report describes the role of the California Department of Education (CDE) in the administration of a federal block grant to provide child care and development services to disadvantaged children in California. Part 1 outlines the legal assurances that CDE has provided to the U.S. Department of Education in regard to the administration of child care and development services. Part 2 describes the responsibilities of CDE in the administration of the block grant with reference to consultation, coordination of services, public hearings, and public-private partnerships. Part 3 describes the child care and development services funded by the block grant, including child eligibility requirements and the criteria for awarding grants and contracts. Part 4 describes activities funded by the block grant that seek to improve the quality of child care and increase the availability of early childhood development programs and before- and after-school services. Part 5 outlines program operations, including fee scales, health and safety requirements, provider registration, and payment rates. (MDM)

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ED 379 086

California State Plan for Child Care and Development Services

Funded Under

Federal Block Grant

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California State Plan for Child Care and Development Services

Funded Under

Federal Block Grant

For the Period
September 30, 1994, Through September 30, 1996

Submitted July 27, 1994

Prepared by
Child Development Division
Field Services Branch
California Department of Education

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PLAN FOR THE CHILD CARE & DEVELOPMENT BLOCK GRANT

STATE OF CALIFORNIA
(Grantee)

for the period September 30, 1994 through September 30, 1996

TABLE OF CONTENTS

PART 1 ASSURANCES

PART 2 LEAD AGENCY RESPONSIBILITIES

2.1 Administration
2.2 Consultation
2.3 Coordination of Services
2.4 Public Hearing Process
2.5 Public-Private Partnerships

PART 3 CHILD CARE SERVICES

3.1A Description of Services
3.1B Limit Access to In-home Care
3.1C Process to Receive Such Services
3.2 Description of Activities to Improve the Availability and Quality of Child Care (State, Territorial and Non-Exempt Tribes)
3.3 Localities
3.4 Basis for Allocating Funds for such Services and Activities
3.5A Eligibility Criteria and Priority Rules for Children: Income
3.5B Eligibility Criteria and Priority Rules for Children: Special Needs, Very Low Income and Additional Priority Rules
3.6 Criteria for Awarding Grants and Contracts
3.7 Eligibility and Priority Terminology

TN # _____ *Supersedes TN #* _____

Approval Date JUL 2 7 1994 *Effective Date* SEP 3 0 1994

PLAN FOR THE CHILD CARE & DEVELOPMENT BLOCK GRANT

STATE OF CALIFORNIA
(Grantee)

for the period September 30, 1994 through September 30, 1996

TABLE OF CONTENTS

PART 4 ACTIVITIES TO IMPROVE THE QUALITY OF CHILD CARE AND TO INCREASE THE AVAILABILITY OF EARLY CHILDHOOD DEVELOPMENT PROGRAMS AND BEFORE AND AFTER SCHOOL CARE SERVICES

- 4.1A Description of Activities (States, Territorial and Non-Exempt Tribal Grantees)
- 4.1B Description of Activities (Exempt Tribal Grantees)
- 4.2 Localities
- 4.3 Criteria for Awarding Grants and Contracts
- 4.4 Allocation of funds for Such Activities (States, Territorial Grantees)
- 4.5 Eligibility Criteria and Priority Rules for Children

PART 5 PROGRAM OPERATIONS

- 5.1 Sliding Fee Scale for Child Care Services
- 5.2 Sliding Fee Scale for Early childhood Development Programs and Before and After School Care Services
- 5.3 Health and Safety Requirements
- 5.4 Provider Registration Process
- 5.5 Certificate Payment System
- 5.6 Payment Rates for Provision of Child Care
- 5.7 State/Tribal Requirement that Providers Must Meet to Receive Block Grant Funds
- 5.8 Non-Supplantation of Funds

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TN # _____ *Supersedes TN #* _____

Approval Date JUL 2 7 1994 *Effective Date* SEP 3 0 1994

PLAN FOR THE CHILD CARE & DEVELOPMENT BLOCK GRANT

STATE OF CALIFORNIA
(Grantee)

for the period September 30, 1994 through September 30, 1996

PART 1 - ASSURANCES:

658E(a)
98.16(a)(1)

As a condition of receipt of Federal funds under the Child Care and Development Block Grant Act of 1990, the

California Department of Education,
(name of lead agency)

as designated by the Chief Executive Officer of the State (or by the appropriate Tribal Leader or Applicant), to represent the grantee as the lead agency, herewith submits a plan for the implementation of the Child Care and Development program and hereby agrees to administer the program in accordance with the Child Care and Development Block Grant Act of 1990, and all other applicable Federal laws and regulations and provisions of the plan printed herein.

The official text of said laws and regulations govern, and the lead agency acknowledges its responsibility to adhere to them regardless of the fact that, for purposes of simplicity and clarity, the specific provisions printed herein are sometimes paraphrases of, or excerpts and incomplete quotations from, the full text.

The lead agency assures that:

658D(b)
98.15(a)

(1) upon approval, the grantee will have in effect a program which complies with the provisions of the Plan;

658E(c)(2)(A)
98.15(b)
98.30(a)

(2) the parent(s) of each eligible child within the State who receives or is offered child care services for which financial assistance is provided is given the option either:

(a) to enroll such child with a child care provider that has a grant or contract for the provision of the service; or

TN # _____ *Supersedes TN #* _____

Approval Date JUL 27 1994 *Effective Date* SEP 30 1994

		(b) to receive a child care certificate;
658E(c)(2)(A) 98.15(c) 98.30(b)	(3)	in cases in which the parent(s) elects to enroll the child with a provider that has a grant or contract with the lead agency, the child will be enrolled with the eligible provider selected by the parent to the maximum extent practicable;
658E(c)(2)(A) 98.15(d) 98.30(c)(2)	(4)	the child care certificate offered to parents shall be of a value commensurate with the subsidy value of child care services provided under a grant or contract;
658E(c)(2)(B) 98.15(e) 98.31	(5)	the grantee has procedures in place to ensure that providers of child care services for which assistance is provided under the Block Grant afford parents unlimited access to their children and to the providers caring for their children during the normal hours of operations and whenever such children are in the care of such providers;
658E(c)(2)(C) 98.15(f) 98.32	(6)	the grantee maintains a record of substantiated parental complaints and makes information regarding such complaints available to the public on request;
658E(c)(2)(D) 98.15(g) 98.33	(7)	consumer education information will be made available to parents and the general public within the State (or other area served by the grantee) concerning licensing and regulatory requirements, complaint procedures, the options available to parents through certificates, and policies and practices relative to child care services within the State (or other area served by the grantee)

658E(c)(2)(E) 98.15(h) 98.40(a)(1)	(8)	all providers of child care services for which assistance is provided under the Block Grant comply with all licensing and regulatory requirements applicable under State or local law;
658E(c)(2)(E) 98.15(i) 98.40(a)(2) 98.45(a)	(9)	providers of child care services for which assistance is provided under the Block Grant that are not licensed or regulated for the purpose of providing child care under State or local law are required to be registered with the grantee prior to payment being made and that such providers shall be permitted to register with the grantee after selection by the parents of eligible children and before such payment is made;
658E(c)(2)(F) 98.15(j) 98.41(a)	(10)	there are in effect within the State (or other area served by the grantee), under State or local law, requirements designed to protect the health and safety of children; these requirements are applicable to child care providers that provide services for which assistance is made available under the Block Grant;
658E(c)(2)(G) 98.15(k) 98.41(f)	(11)	procedures are in effect to ensure that child care providers that provide services for which assistance is provided under the Block Grant comply with all applicable State or local health and safety requirements;
658E(c)(2)(H) 98.15(l) 98.41(c) 98.71(e)	(12)	if there is a reduction in the level of the grantee's standards applicable to child care services provided in the State (or other area served by the grantee) after

		November 5, 1990, the grantee shall inform the Secretary of the rationale for such reduction in the annual report;
658E(c)(2)(I) 98.15(m) 98.41(d)	(13)	not later than 18 months after submission of the first application, the grantee will complete a full review of the law applicable to, and the licensing and regulatory requirements and policies of, each licensing agency that regulates child care services and programs in the State (or other area served by the grantee) unless the grantee has reviewed such law, requirements, and policies in the three year period ending on November 5, 1990;
658E(c)(2)(J) 98.15(n) 98.53(a)	(14)	funds received under the Block Grant will be used only to supplement, not to supplant, the amount of Federal, State, and local funds otherwise expended for the support of child care services and related programs within the State (or other area served by the grantee);
658E(c)(4)(A) 98.15(o) 98.43(a)	(15)	payment rates under the Block Grant for the provision of child care services will be sufficient to ensure equal access for eligible children to comparable child care services in the State or substate area that are provided to children whose parents are not eligible to receive assistance under this program or under any other Federal or State child care assistance programs.
658E(c)(2)(A) 98.15(p) 98.30(g) 98.40(b)(2) 98.41(b)	(16)	with respect to State and local regulatory requirements, health and safety requirements, payment rates, and registration requirements, State or local rules, procedures or other requirements

TN # _____ *Supersedes TN #* _____

Approval Date JUL 27 1994 *Effective Date* SEP 30 1994

98.43(c) 98.45(d)	promulgated for the purpose of the Block Grant will not significantly restrict parental choice from among categories of care or types of providers.

PART 2 - LEAD AGENCY RESPONSIBILITIES:

Section 2.1 - Administration:

658D(b)(1)(A)
98.10(a)
98.16(a)(3)

The lead agency will directly administer and implement all programs funded under the Block Grant.

(X) Yes

( ) No

658D(b)(1)(A)
98.10(a)
98.11
98.16(a)(3)

If No, what entity(ies) is/are responsible for the administration and implementation of the following:

(1) provision of child care services (as described in section 3.1);
(2) payment to child care providers;
(3) activities to improve the quality of child care (as described in section 3.2 and/or part (1) of section 4.1);
(4) activities to increase the availability of early childhood development programs and before and after school services (as described in section 3.2 and/or part (2) of section 4.1).

Describe the operational aspects of the administration and implementation of the program through such agencies and HOW the lead agency will maintain overall control of the program.

Section 2.1 - Administration (continued):

2.1.1
The California Department of Education will administer and implement the Federal Block Grant (FBG) through contracts and grants with local public and private providers and through interagency agreements with other state and/or federal agencies. The specific roles and responsibilities of each party will be specified in the contract, grant or interagency agreement. The following services required to be provided under the FBG: child care services and reimbursement; implementation of activities to improve the quality of child care; increasing the availability of early childhood development programs, and increasing the availability of before-and-after school care services, will all be administered and implemented through contracts, grants, or interagency agreements.

2.1.2
Overall administrative control, including oversight responsibilities, will be maintained by the California Department of Education (CDE) using the following procedures:

A. Negotiation, issuance and execution of the contracts, grants, or interagency agreements.
B. Provision of technical assistance to contractors and grantees and public agencies.
C. Monitoring fiscal and service data reports required to be submitted by contractors to CDE for monitoring compliance with the contracts, grants or agreements.
D. Reviewing annual fiscal and compliance audits required to be submitted by contractors to CDE for final closeout of contracts.

E. Review of each contractor at the local level by CDE or other authorized representatives using the following instruments:

1. Contract monitoring or Coordinated Compliance Review.
2. Exemplary Program Standards.
3. The requirements contained in interagency agreements.

2.1.3
Pursuant to California Education Code Section 8206, the California Department of Education is designated as the single state agency responsible for the promotion, development, and provision of care of children in the absence of their parents during their workday or while engaged in other activities which require assistance of a third party or parties. The California Department of Education (CDE), Child Development Division (CDD) currently administers fourteen different child care and development programs (including Title IV-A At-Risk Child Care Services via an interagency agreement with California Department of Social Services) through approximately 1,700 contracts with public and private agencies to provide child care and development services. "Child Care and Development Services" means those services designed to meet a wide variety of needs of children and their families, while their parents or guardians are working, in training, seeking employment, or in need of respite. These services include direct care and supervision, instructional activities, resource and referral programs, and alternative payment (certificate) programs.

A contracting agency is a school district, community college, college or university, county superintendent of schools, county, city, public agency, private non-tax-exempt agency, private tax-exempt agency including sectarian organizations, or other entity which is authorized to establish, maintain, or operate services. Private agencies and parent cooperatives, duly licensed by law, receive the same consideration as any other authorized entity, with no loss of parental decision making prerogative, consistent with the provisions of the Federal Block Grant.

By providing a variety of programs which encompass a wide range of services, California allows parents the greatest opportunity to choose the type of care most suited to their needs.

2.1.4
In administering the Federal Block Grant, the California Department of Education will utilize the same procedures as indicated above. In summary, CDE will:

A. Review and rate applications in accordance with Selection Criteria described in Plan Section 4.3.
B. Allocate funds to successful applicants through a contract or grant specifying compliance with the requirements of the Federal Block Grant and all other applicable Federal and State laws, statutes, and regulations.
C. Reimburse contractors based on the negotiated terms.
D. Provide technical assistance to contractors.
E. Monitor and review contracts for compliance with requirements.
F. Assess the quality of programs.

2.1.5
The California Department of Education will share the administration and implementation of the Federal Block Grant program with the following state agencies through interagency agreements which specify the roles and responsibilities of each party:

A. Department of Social Services/Greater Avenues of Independence and Transitional Child Care (GAIN/TCC).

1. Coordinate the administration of GAIN, TCC, Title IV-A At-Risk programs to promote seamlessness between state and federally funded child care programs in accordance with AB 2184/91, Chapter 1205, Statutes of 1991.

The California Department of Education will also collaborate with the Secretary of Child Development and Education and the Secretary of Health and Welfare to ensure a coordinated system of child care and development services in California. The CDE will also liaison with the Child Development Programs Advisory Committee and federal Head Start programs.

Section 2.2 - Consultation:

658D(b)(2)
98.12(b)
98.14(b)
98.16(a)(4)

Describe the consultations the lead agency held in developing the Plan with appropriate representatives of local governments, including Tribal organizations, if applicable, to consider: local child care needs and resources, the effectiveness of existing child care services and early childhood development programs, and the methods by which the Block Grant funds can be used to effectively address local child care shortages.

2.2
The California Department of Education (CDE) initiated planning efforts for implementation of the initial Block Grant in February, 1991, in collaboration with the California Departments of Social Services (CDSS), the Office of the Secretary of Child Development and Education (OSCDE) and the Child Development Programs Advisory Committee (CDPAC). The CDE convened a Block Grant Advisory Committee to provide information and policy recommendations for planning and implementation issues. This large and diverse advisory group included representatives of a cross-section of groups and agencies interested in child and family issues. Representatives included public and private child care and development program providers, including those who serve children with disabilities; statewide child care and development professional organizations; federal Head Start programs; California State Parent-Teacher Association; California Teachers' Association; Resource and Referral programs; City and County Child Care Coordinators; County Welfare Directors and County Boards of Supervisors; sectarian groups; child and family advocacy groups; representatives of California Legislators; local government, and state agencies providing services to children and their families.

The advisory group met on a monthly basis for general planning and, in addition, was divided into smaller work groups which developed specific recommendations for implementation in the areas of Local Coordination, Licensing and Registration, Training and Compensation, Consumer Education, and Allocation of Funds. In addition, CDE staff met with representatives of Inter-Tribal organizations to provide information and assistance regarding funding. The recommendations of these work groups were considered in the development of the original State Plan.

In preparation for the development of the new State Plan, CDE begin working with the CDPAC in early 1993. The CDPAC convened three workgroups: administration, local planning and quality improvement activities. These workgroups have met on a monthly basis and conducted two additional public input meetings. As a result, CDPAC has provided specific recommendations regarding the proposed content of the State Plan to CDE. In addition to the public input process conducted by the CDPAC, CDE held two public hearings on proposed quality improvement activities (May 24 in San Jose and June 1 in Burbank) and a public hearing on the entire State Plan on June 14,1994 in Sacramento. Notice of the final public hearing was sent to all existing CDE child care and development contractors, major child development professional organizations and associations, local child care and development planning councils, tribal organizations, state agencies responsible for children's services and other interested parties.

Section 2.3 - Coordination of Services:

658D(b)(1)(D)
98.10(e)
98.12(a)
98.12(c)
98.14(a)
98.16(a)(4)

Describe how the lead agency is coordinating the delivery of child care services to be funded under the Block Grant with other Federal, State, Tribal (if applicable), and local child care, early childhood development programs, and before and after school care services.

Since the enactment of AB2184 and the initial planning process for the Block Grant and the Title IV At-Risk programs in 1991, the three principle agencies--CDE, CDSS and OSCDE have implemented the AB2184 Task Force to examine the issues of coordination of child care and development services and to address the issues of access, quality and cost of child care and development services as they relate to the provision of a "seamless" delivery system. The Task Force meetings have been attended by representatives of many major organizations interested in children and family services. The Task Force has identified the major barriers to "seamless" child care and development services in California and several proposals were developed to address the identified barriers. Since the proposals represented diverse interests and lacked consensus in many critical areas, the three principals have contracted with a well recognized research organization, Policy Analysis for California Education (PACE), to study the issues from an independent perspective. PACE is in the initial phase of the study which is expected to take up to twelve months. The study will include input from various provider groups as well as from current and potential recipients of subsidized child care and development services.

Section 2.4 - Public Hearing Process:

658D(b)(1)(C)
98.10(d)
98.14(c)
98.16(a)(5)

Describe the public hearing process held to provide the public an opportunity to comment on the provision of child care services under the Plan. The description must include the date(s) of the hearing(s), how the public was notified of the hearing(s), and the hearing site(s).

Three public hearings were conducted by the CDE on the proposed new State Plan. The first two hearings sought public comment specifically on proposed quality improvement activities. These were held on May 24, 1994 at the Santa Clara County Office of Education in San Jose and on June 1, 1994 at the Burbank Unified School District offices in Burbank. The notices for these hearings were sent to the original Block Grant planning advisory group which includes all major child care and development organizations, local child care planning councils, advocacy groups, sectarian organizations, Tribal organizations, state agencies responsible for children's services, including Community Care Licensing, and other interested parties.

The Notice of the Public Hearing on the entire new State Plan was sent to all of the organizations listed above and the program directors of all child care and development programs administered by CDE. Copies of the proposed State Plan were sent to the 66 Resource and Referral Programs for public review on June 7, 1994. Press releases of public notice of the hearing were sent to 25 major newspapers throughout the State. This Hearing was held on June 14, 1994 in Sacramento.

Section 2.5 - Public-Private Partnerships:

658D(b)(1)
98.16(a)(15)

Describe the activities, including planned activities, to encourage public-private partnerships which promote private-sector involvement in meeting child care needs.

2.5

California has a particularly strong record in fostering public-private partnerships in support of child care and development programs at the State and local level. Illustrative of these partnerships are the following:

A. Program for Infant-Toddler Caregivers Training Initiative. Infant care has been documented to be an area of greatest need, yet one in which there has been a lack of training materials. In response to this need, the CDE initiated the development of infant-toddler caregiver training materials including production of various training guides and broadcast quality training videos. These material are used to train trainers during four intensive training institutes annually. The production of these print materials and videos has been a collaborative effort between the CDE and Far West Laboratory for Education and Research, Center for Child and Family Study, (FWL). In addition to the use of CDE and FWL funds and staff resources, the development of the training materials has been underwritten by the Ford Foundation, the Carnegie Foundation of New York, and the Harris Foundation. Other states, Illinois, Minnesota, North Dakota, South Dakota, Pennsylvania, and Texas have used Block Grant, state and foundation funds to provide the training material and/or the training intensives in their states. In addition, the National Migrant Head Start Association received

federal funds to provide the training for seventy five staff representatives from Migrant Head Start Programs across the nation in March 1994. The CDE contributed staff time for faculty members for this week long training.

B. High/Scope Training. In order to improve the skill level of providers, the CDE funded a major effort exceeding $700,000 to train more than 200 individuals over a two-year period in the High Scope Curriculum model. As a part of this effort, the Ford Foundation contributed $60,000 and the Ahmanson Foundation contributed $27,500 for enhanced funding of $87,500.

C. California Child Care Initiative. For the past seven years California has had in place the Child Care Initiative to provide information and training to expand the availability of family child care home providers. The State's contribution each year has been matched at a 1:2 ratio by a variety of foundations and corporate sponsors, including the Bank of America, American Express and Wells Fargo, AT&T Mervyn's, Pacific Gas & Electric, and the Packard Foundation. In addition to these private sector contributions, there have been contributions from public entities such as cities, counties, school districts, and housing authorities.

This approach has proven to be so successful that Mervyn's Corporation is expanding this effort in other Western states.

Other partnerships initiated at the State level have included: the Children's Television Workshop for the use and distribution of school-age curriculum guides

and materials in science and mathematics, the Sesame Street PEP project for preschool age children, and the Irvine and Packard Foundations support of an effort to examine the multiplicity of issues surrounding provider compensation and training. The CDE also has formal collaboration efforts with federal Head Start programs and local child care planning councils.

At the local level, many State subsidized programs have developed local partnerships with corporations, businesses, foundations , and public entities to provide a wide variety of services and support for local efforts.

California will continue to build on existing relationships and foster new or expanded initiatives and opportunities to develop new partnerships.

PART 3

CHILD CARE SERVICES

75 PERCENT BLOCK GRANT FUNDS
FOR STATES, TERRITORIES AND NON-EXEMPT TRIBES

For States, Territories, and non-exempt Tribes, all sections of Part 3 relate to activities under the 75 percent portion of the Block Grant, as discussed in §98.50 of the regulations.

63.75 PERCENT BLOCK GRANT FUNDS
FOR EXEMPT TRIBES

For exempt Tribes, all sections of Part 3 also relate to activities under the 63.75 percent portion of the Block Grant, as discussed in §98.83(g) of the regulations.

A budget for such activities including projected costs for providing child care services and activities to improve the availability and quality of child care, if applicable, must be included in the appropriate section of the annual Application and correspond directly with the activities described here.

Section 3.1(A) - Description of Services:

658E(c)(3)(B)(i)
98.16(a)(7)(i)
98.50(a)(1)

Child care services will be available through:

Certificates (X) Yes

( ) No (only applies to §98.83(f) exempt Tribal grantees)

and

Grants/Contracts (X) No

( ) Yes

Describe the types of child care services that will be available.

The CDE proposes to utilize Block Grant funds for Child Care Services as follows:

A. Alternative Payment (certificate)
B. Child Protective Services (certificate).

Section 3.1(B) - Limit Access to In-home Care

98.16(a)(7)(ii)
98.30(f)(1)(iv)

The grantee may limit in-home care to those situations in which payment for such care is reasonably similar to payments for other categories of care.

Does the grantee limit the use of in-home care?

(X) No

( ) Yes

If Yes, specify the conditions under which it is limited.

Not Applicable.

Section 3.1(C) - Process to Receive Such Services:

658E(c)(3)(B)
98.16(a)(7)(i)
98.50(a)(1)

Describe the process involved for a family to apply to receive child care services (as described in section 3.1(A)). The description must include:

(1) How parents are informed of the Block Grant program;
(2) Where/how applications are made;
(3) How parents are informed of available child care options;
(4) Who makes the eligibility determination; and
(5) The timeframe from the point of entry to the point eligibility is determined.

The CDE has established the following process by which families may receive child care services through the Block Grant:

Resource and Referral programs will maintain and publish information within their service delivery area about each agency under contract with the CDE for the delivery of Block Grant services. The Resource and Referral programs will refer eligible families either to the local Alternative Payment programs for a certificate or if the family indicates a preference for a directly funded program, they will be referred to a program under contract to operate a center-based or family child care program. Families may also contact the Alternative Payment or Block Grant funded centers or family child care home programs directly.

When the family comes to the top of the waiting list, the programs' authorized representatives will certify each family's/child's eligibility for Block Grant services after reviewing the completed application and documentation required to verify income eligibility, age and qualifying need for services.

All Child Care Services contractors, will offer a certificate which allows for a full range of parental choices for the provider of care.

When a family/child is deemed eligible for Block Grant service and the Alternative Payment program does not have an opening in the program, the contractor will inform the parent of the other Block Grant contractors in the area and place the family on its waiting list in accordance with the established order of priorities for enrollment.

If there is no waiting list or the family is deemed to have the highest priority for enrollment and an opening occurs, the family will be contacted to complete the formal Application for Services.

Upon completion of the certification of eligibility of the family/child, the identification of provider and completion of the Child Care Certificate, the family may be immediately enrolled with the provider of their choice unless they elect to use a license-exempt provider. Families that elect to use a license-exempt provider will be eligible for reimbursement as soon as they have submitted identifying information necessary for the Certificate program to make payment. To continue to be eligible for payment, the completed Health and Safety Self-Certification and the Trustline Application forms must be submitted within 14 days of the first day of service.

The time frame for completion of the certification of eligibility is contingent upon the parent providing the required information and documentation of income and other qualifying information. Parents are required to submit the materials within a reasonable time frame (usually not more than two weeks from the date of being contacted) in order to retain access to the opening.

Section 3.2 - Description of Activities to Improve the Availability and Quality of Child Care:

[ONLY STATE, TERRITORIAL AND NON-EXEMPT TRIBAL GRANTEES ARE TO COMPLETE THIS SECTION.]

658E(c)(3)(B)
98.16(a)(7)(i)
98.50(a)(2)
98.50(c)

The grantee funds activities to improve the availability and quality of child care under the 75 percent portion of the Block Grant. (These activities are in addition to such activities listed in section 4.)

(X) No

( ) Yes

If Yes, describe the activities.

Not Applicable

Section 3.3 - Localities:
[ALL GRANTEES MUST COMPLETE THIS SECTION]

658E(a)
98.16(a)(7)
(iii)

Child care services, described in section 3.1(A), are available throughout the grantee's service area.

(X)Yes

( ) No

If No, list the localities (political subdivisions) in which these services are offered.

Not Applicable

Quality and availability improvement activities, described in section 3.2, are available throughout the grantee's service area:

(X) Not applicable

( ) Yes

( ) No

If No, list the localities (political subdivisions) in which these activities are offered.

Not Applicable

Section 3.4 - Basis for Allocating Funds for Such Services and Activities:
[ALL GRANTEES MUST COMPLETE THIS SECTION]

658E(c)(3)(B)
98.16(a)(7)(iv)
98.50(a)

The grantee will subdivide Block Grant funds among localities within the service area.

( ) No

(X) Yes

If Yes, describe the methodology for subdividing funds among the localities (or political subdivisions).

These funds will be allocated in a manner which promotes equitable access to services statewide. California Education Code Section 8289 provides statutory framework for the allocation and distribution of funds for child care services. The law directs the augmentations to the base allocation for the expansion of child care services which should promote equal access to child care and development services. The Block Grant funds are allocated and distributed according to a formula based on "indicators of need" and "geographic equity."

Working with the Block Grant Advisory Group, the CDE identified the following relevant proxies for determining "need" in a given county. They are: (1) the number of children on Aid to Families with Dependent Children (AFDC); (2) the number of children birth to 13 years of age eligible for Medi-Cal; and (3) the number of children eligible for free and reduced price school lunches.

3.4.2
The CDE has distributed Block Grant Child Care Service funds in the following manner:

A. Determination of Need in a County:

1. First, each county's percent of the state's total number of children on AFDC, children ages birth to 13 years eligible for Medi-Cal and children eligible for free and reduced price school lunches were calculated.

2. Second, the above three percentages for each of the 58 counties were averaged to determined an "indicator of need" for each county.

For example, county X has 1.704 percent of the state's AFDC population;, 1.790 percent of the Medi-Cal eligible children (ages birth to 13 years), and 1.609 percent of the children eligible for free and reduced price school lunches. These percentages average 1.701 percent and represent county X's "percent of state need."

B. Determination of Resources in a County:

In addition to determining a county's level of "need", a separate calculation is used to measure each county's allocation of "existing resources" that are currently available to meet child care and development needs.

Each county's need factor is adjusted to account for the current level of resources available to that county for child care and development service.

Section 3.5(A) - Eligibility Criteria and Priority Rules for Children:
[ALL GRANTEES MUST COMPLETE THIS SECTION]

658E(c)(3)(B)
98.16(a)(7)(v)
98.44
98.20(b)

By statute, all eligible children must be under the age of 13 and reside with a family whose income does not exceed 75 percent of the Grantee Median Income (GMI) for a family of the same size and whose parent(s) are working or attending a job training or educational program or who receive or need to receive protective services.
(1) Complete the matrix below. Column (a) must be completed by all grantees. Column (b) must be completed ONLY IF the grantee is using income eligibility limits other than the GMI (such other income limits may not exceed 75 percent of the GMI). Column (c) must be completed by State and Territorial grantees only.

Family Size	(a) 75% of Grantee Median Income (GMI) ($/month)	(b) Income Level, Other Than 75% GMI, Used to Limit Eligibility ($/month)	(c) Very Low Income ($/month)
1	$2006		$1337
2	$2006		$1337
3	$2149		$1433
4	$2387		$1592
5	$2769		$1846
6	$3152		$2101
7	$3223		$2149
8	$3295		$2197

	Section 3.5 (A) - Eligibility Criteria and Priority Rules for Children (continued):
658E(c)(3)(B) 98.16(b)(1) 98.20(a) 98.80(f)	[ONLY TRIBAL GRANTEES ARE TO COMPLETE THIS SECTION]

(2) In determining eligibility, Tribal grantees may use either 75 percent of the State Median income for a family of the same size, or 75 percent of the Tribal Median income for a family of the same size residing in the area served by the Tribal grantees.

Tribal grantees must elect ONE of the options listed below (as reflected in column (a) of the matrix in part (1) of this section).

( ) 75 percent of the Tribal Median income for a family of the same size residing in the area served by the Tribal grantee; or

( ) 75 percent of the State Median income for a family of the same size.

Section 3.5(A) - Eligibility Criteria and Priority Rules for Children (continued):
[ALL GRANTEES MUST COMPLETE THE FOLLOWING SECTIONS]

658P(4)
658E(c)(3)(B)
98.20(a)(3)(ii)

(3) The grantee elects to waive, on a case-by-case basis, the fee and income eligibility requirements for cases in which children receive, or need to receive, protective services, as defined in section 3.7(7).

( ) No

(X) Yes

658E(c)(3)(B)
98.20(a)(1)ii)

(4) The grantee allows child care for children under the age of 18 (or 19, if the State so provides in its definition of a "dependent child" in its plan under title IV-A of the Social Security Act) who are physically and mentally incapable of self-care. (Physical and mental incapacity must then be defined in section 3.7(#2).

( ) No

(X)Yes, and the upper age is 18 years .

658E(c)(3)(B)
98.20(a)(1)(ii)

(5) The grantee will allow child care for children under the age of 18 (or 19, if the State so provides in its definition of a "dependent child" in its plan under title IV-A of the Social Security Act) who are under court supervision.

( ) No

(X)Yes, and the upper age is 18 years .

Section 3.5 (A) - Eligibility Criteria and Priority Rules for Children (continued):
[ALL GRANTEES MUST COMPLETE THE FOLLOWING SECTIONS]

658E(c)(3)(B)
98.16(a)(7(v)
98.20(b)

(6) The grantee elects to establish additional eligibility criteria.

( ) No

(X) Yes

658E(c)(B)
98.16(a)(7)(v)

(7) If Yes, list any other eligibility criteria that the grantee has established. Terms must be defined in section 3.7(12):

Block Grant contractors are authorized to provide services only to the specific target populations, ages groups of children and geographic areas as specified by the Local Child Care Planning Council. Within these target populations and age groups, all families will meet the income eligibility requirements, qualifying need criteria and age limits of the Block Grant.

Section 3.5(B) - Eligibility Criteria and Priority Rules for Children:
[ALL GRANTEES MUST COMPLETE THIS SECTION]

Describe how the grantee will give priority for services under the 75 percent (63.75 percent for exempt Tribes) funding to:

658E(c)(3)(B)
98.16(a)(7)
98.44(b)
98.50(b)

(1) Children with special needs (as defined in section 3.7(1)).

The families with the lowest income adjusted for family size will be served first. When there are multiple families on the waiting list with comparable per capita incomes, families with special needs children will be given priority for enrollment.

In addition, California Education Code Section 8206.7 requires that Block Grant programs provide at least ten percent of services to children with exceptional needs unless they can demonstrate that such need does not exist within the eligible population.

658E(c)(3)(B)
98.16(a)(7)
98.44(a)
98.50(b)

(2) **[ONLY STATE AND TERRITORIAL GRANTEES MUST COMPLETE THIS SECTION]**
Children of families with very low incomes, as defined in section 3.7(8)).

The families with the lowest income adjusted for family size will be served first. When there are multiple families on the waiting list with comparable per capita incomes, families with special needs children will be given priority for enrollment. Families with children under 18 years of age who are physically or mentally incapable of caring for themselves, or under court supervision will be eligible for child care services and will be given priority in accordance with the their income status and priorities established by the Local Child Care and Development Planning Councils.

658E(c)(3)(B)
98.16(a)(7)(v)
98.20(b)

Section 3.5(B) - Eligibility Criteria and Priority Rules for Children:

[ALL GRANTEES MUST COMPLETE THIS SECTION] In addition to prioritizing services for children with special needs and families with very low incomes, the grantee elects additional priority rules.

( ) No

(X) Yes

If Yes, describe such additional priority rules. (Terms must be defined in section 3.7(12).)

A. Block Grant programs commingled with State-Based Migrant Programs require the family to have received at least 50 percent of its total income in the preceding twelve months from fishing, agriculture, or agriculturally related work.

B. Block Grant programs commingled with state funded School-Age Community Child Care Programs limit eligibility to children enrolled in kindergarten to age 13.

C. Block Grant programs administered by community colleges or state universities may require that children of students attending the college at which the program is located be admitted before students attending training or education programs at other locations.

D. Block Grant programs commingled with state funded programs serving school-age parents require the following:

1. Parents must be students in the seventh through twelfth grade and working toward completion of a secondary school education resulting in a diploma.

2. Children of school-age parents have no minimum or maximum age to be eligible. The child remains eligible as long as the child's parent is income eligible and is participating in the completion of their secondary education.

E. Children with severely handicapping conditions are defined as follows:

The child must have a physical, mental or emotional handicap of such severity that the child cannot be adequately served in a regular child care and development program as determined by the Individualized Education Plan (IEP) specified in Education Code Section 56026 and Title 5 California Code of Regulations Sections 3030 and 3031. Services may be provided from birth to age 18.

F. To be eligible for Block Grant Child Care Services the child's parent(s) must either live or work in the State of California.

The determination of eligibility for Block Grant services is without regard to the immigration status of the child or the child's parent(s), unless the child or the child's parent(s) are under final order of deportation from the United States Department of Justice.

Section 3.6 - Criteria for Awarding Grants and Contracts:
[ALL GRANTEES MUST COMPLETE THIS SECTION]

658F(a)(2)
98.16(a)(7)(vi)

Section 658F(a)(2) of the Act allows grantees to impose additional limitations or conditions on contracts and grants, beyond those in the statute and regulation.

The grantee has indicated in section 3.1 and/or 3.2 that it will be using grants/contracts under the 75 percent (63.75 percent for exempt Tribes) portion of the Block Grant.

( ) No (Stop. Go to section 3.7.)

(X) Yes

If Yes, the grantee has established additional eligibility criteria or priority rules, beyond those specified in the regulations, that an applicant for a grant or contract must meet:

( ) No

(X) Yes

If Yes, describe the additional eligibility criteria or priority rules.

Child Care Services are delivered through the existing system of Alternative Payment (certificate) Programs which currently cover all areas of the State. Therefore, any additional Child Care Service funds will be allocated on the basis of the formula described in Section 3.4 of this Plan to the existing programs.

	Section 3.7 - Eligibility and Priority Terminology:
	[ALL GRANTEES MUST COMPLETE THIS SECTION]
658E(a) 98.16(a)(6) 98.16(a)(7)(v)	For purposes of determining eligibility and priority for Block Grant child care services, grantees must define the following terms. <u>All grantees must complete the following, except as noted</u>.

(1) special needs child - means non-English proficient and limited-English proficient children, children with exceptional needs; severely handicapped children; and children at risk of neglect, abuse or exploitation or children receiving child protective services.

(2) physical or mental incapacity (if the grantee elects in section 3.5(A) to provide such services to children up to age 18 or 19) - means children with exceptional needs who are mentally retarded, hard of hearing, deaf, speech impaired, visually handicapped, seriously emotionally disturbed, orthopedically impaired, other health impaired, deaf-blind, multi-handicapped, severely handicapped or children with specific learning disabilities, who require the special attention of adults in a child care setting. Children with exceptional needs who are between the ages of birth and 18 years inclusive, shall also meet the criteria for that age group specified in California Education Code Section 56026.

(3) attending (a job training or educational program) - means that the parent has certified and submitted documentation of the participation in job training or educational program.

Section 3.7 - Eligibility and Priority Terminology (continued):

(4) job training and educational program - means a vocational training or educational program that will lead directly to a recognized trade, para-profession or profession.

(5) residing with - means living in the same household.

(6) working -means employment or seeking employment by the parent(s) that precludes the supervision of the family's child(ren).

(7) protective services -means children receiving protective services through the local county department of children's services as well as children identified by a legal, medical, social services agency or emergency shelter as abused, neglected, or exploited, or at risk of abuse, neglect or exploitation.

(8) very low income **[Term does not apply to ANY Tribal grantee.]** -means families with incomes below 50% of the state median income adjusted for family size.

(9) in loco parentis -means any person living with a child who has responsibility for the care and welfare of the child.

(10) **[If Tribal grantee]** Indian child -not applicable.

(11) **[If Tribal grantee]** Indian reservation or service area - not applicable.

(12) Additional terminology related to conditions of eligibility or priority established by the grantee pursuant to sections 3.5(A) and 3.5(B), respectively -

A. CHILDREN WITH EXCEPTIONAL NEEDS-- means children who have been determined to be eligible for special education and related services by an individualized education program (IEP) plan for children/young adults (3-22 years) or individualized family service plan (IFSP) for infants (0-3 years) according to the special education requirements contained in California Education Code Part 30 (commencing with Section 56000), and meeting eligibility criteria described in Section 56026 and Sections 563333 to 56338, inclusive and Sections 3030 and 3031 of Title 5 California Code of Regulations. These children have an active individualized education program or individualized family service plan, and are receiving appropriate special education and services. This includes infants and toddlers (0-3) found to be eligible for services under the California Early Intervention Services Act, Title 14 (commensurate with Section 95000 of the Government Code, special education programs. These children may be mentally retarded, hard of hearing;, deaf, speech impaired, visually handicapped, seriously emotionally disturbed, orthopedically impaired, other health impaired, deaf-blind, multi-handicapped, severely handicapped, (1) autistic, (2) traumatic brain injury, or children with specific learning disabilities who require the special attention of adults in a child care setting.

B. CHILDREN AT RISK OF ABUSE, NEGLECT OR EXPLOITATION--means children who are identified as such in a written referral from a legal, medical, social service agency or emergency shelter.

C. SEVERELY HANDICAPPED CHILDREN--means children under the age of six years who need

intensive special education services and who satisfy the applicable requirements of California Education Code Section 56026 or 56030.5, and children from ages 6 to 18 years, inclusive, who meet the criteria established by California Education Code Section 56030.5. These children, ages 6 to 18 years, inclusive, may be assessed by public school special education staff, regional center staff, or another appropriately licensed clinical professional.

D. LIMITED-ENGLISH PROFICIENT AND NON-ENGLISH PROFICIENT CHILDREN--means children who are unable to benefit fully from an English-only child care and development program as a result of either of the following:

1. having used a language other than English when they first began to speak.
2. having a language other than English predominately or exclusively spoken at home.

E. LEGALLY QUALIFIED PROFESSIONAL--means a person licensed under applicable laws and regulations of the State of California to perform legal, medical, health or social services for the general public.

PART 4

ACTIVITIES TO IMPROVE THE QUALITY OF CHILD CARE AND TO INCREASE THE AVAILABILITY OF EARLY CHILDHOOD DEVELOPMENT PROGRAMS AND BEFORE AND AFTER SCHOOL CARE SERVICES

25 PERCENT BLOCK GRANT FUNDS
FOR STATES, TERRITORIES AND NON-EXEMPT TRIBES

For States, Territories and non-exempt Tribes, all sections of Part 4 relate to activities under the 25 percent portion of the Block Grant, as discussed in §98.51 of the regulations. (A budget for such activities, including projected costs for activities to improve the quality of child care and to increase the availability of early childhood development programs and before and after school care services must be included in the appropriate section of the annual Application and correspond directly with the activities described here.)

36.25 PERCENT BLOCK GRANT FUNDS
FOR EXEMPT TRIBES

For exempt Tribes, all sections of Part 4 relate to activities under the 36.25 percent portion of the Block Grant, as discussed in §98.83(h) of the regulations. (A budget for such activities, including projected costs for child care services or activities to improve the availability and quality of child care and administrative costs must be included in the appropriate section of the annual Application and correspond directly with the activities described here.)

STATE OF CALIFORNIA
(Grantee)

for the period September 30, 1994 through September 30, 1996

Section 4.1(A) - Description of Activities:
[STATE, TERRITORIAL AND NON-EXEMPT TRIBAL GRANTEES MUST COMPLETE THIS SECTION. EXEMPT TRIBAL GRANTEES MUST COMPLETE SECTION 4.1(B)]

658E(c)(3)(C)
98.16(a)(8)(i)
98.51(b)(1)

(1) List and describe the planned activities, to be funded using 25 percent of Block Grant funds reserved to establish or expand and conduct, through the provision of grants or contracts, early childhood development programs **and/or** before and after school care services.

The CDE will continue to establish, expand and conduct, through the provision of grants or contracts, early childhood development and before and after school care services through out the state. These contracted services will be conducted through high quality center-based and family child care home networks as well as through grants and contracts for the purposes of automation of record keeping systems, local child care and development planning council activities, and the purchase of instructional materials. State and local administrative costs are included in the above activities.

TN # _____ *Supersedes TN #* _____

Approval Date JUL 2 7 1994 *Effective Date* SEP 3 0 1994

Section 4.1(A) - Description of Activities (continued):
[STATE, TERRITORIAL AND NON-EXEMPT TRIBAL GRANTEES MUST COMPLETE THIS SECTION. EXEMPT TRIBAL GRANTEES MUST COMPLETE SECTION 4.1(B)]

(2) List and describe the planned activities to improve the availability and quality of child care. (Check either Yes or No for each listed activity and describe each activity that is checked Yes.)

Yes	No	
X	__	through resource and referral programs;
X	__	grants or loans to assist in meeting State and local standards;
__	X	monitoring of compliance with licensing and regulatory requirements;
X	__	training and technical assistance; and/or
X	__	compensation for child care services.

4.1.(A).1
Resource and Referral Services

These funds will be allocated to cover the costs of the increased demand for services of local Resource and Referral programs in response to the expansion of child care services and number of providers through the Block Grant and Title IV At-Risk programs. Implementation and on-going operation of the federal programs will require expansion of functions such as: the Trustline Application process for license-exempt providers; maintenance of the data base that includes all providers offering care in the local area; making referrals for child care services that meet the families' needs; advising parents as to the types of subsidized child care and development services available within the local area; dissemination of consumer education

materials including what to look for in selecting quality child care and development services that best meet the family's needs; developing, maintaining and disseminating information regarding training activities available in the local area; coordinating training activities with the local Peer Review/Quality Improvement Consortium, local family child care association, Mentor Teacher Program, Child Development Training Consortium and local Child Care Planning Council; managing scholarship funds for health and safety training; publishing a parent/provider newsletter on child care and related issues; maintaining a toy lending and training material resource libraries.

4.1.(A)2. Grants to assist in meeting State and local standards:

A. Program Improvement and Peer Review Activities:

California has instituted a process for program quality review which shares responsibility and accountability with the local communities in meeting California's Exemplary Program Standards for Child Care and Development Programs. Field colleagues from local programs are trained by CDE to conduct program reviews. This group of trained colleagues acts as the nucleus for the formation of local programs into consortia. These consortia conduct reviews of local programs based on a schedule and procedure approved by CDE. In addition, local programs coordinate technical assistance and staff development activities. The networking among local programs leads to the sharing of successful practices in

child development and helps programs accept and use assistance from their peers. Programs view participation of their staff in the Peer Review process as a cost effective means of providing staff development. The consortia provide modest stipends to offset costs for staff travel and per diem expenditures, telephone and duplication costs for reviews, postage for processing state required forms and limited payment for substitutes when program staff are away from their centers conducting program reviews.

Other program improvement activities include the development and dissemination of curriculum guides and other training materials designed to improve the quality of programs for children birth to thirteen.

4.1.(A)3.

Training

Projects proposed under this section will meet the following criteria: use of the existing infrastructure and proven models for training; accessibility by all types and categories of providers whether providing subsidized services or not; provision of a continuum of topics from entry level to advanced when activities are taken as a whole; provision of college credit for course work when appropriate; provision for documentation of training received; provision of statewide equity of access to training; inclusion of evaluation of training activities on a regular basis.

A. Child Development Training Consortium
Provides direct child development related training which impacts the quality of care by providing course work which creates a pool of qualified staff for child care and development programs. This activity addresses the issues of access to training, career ladder access for providers, staff retention, content flexibility and cost effectiveness while providing additional outreach at the local level to assist under-represented groups such as women and minorities to complete college course work in general education and child development. Participants earn child care and development units required by California law and regulation. Students may attend regularly scheduled core curriculum classes and special topic classes based on local agency needs. Classes may also be offered at off-campus sites to facilitate access for working students.

Approximately 5,000 students will complete 25,000 units towards their Children's Center Instructional Permit at 70 community colleges. An additional 3,000 participants will receive training through specialized training activities covering such topics as administration, family child care, infant/toddler and school age care.

B. Special Needs Training Projects

Increasing numbers of children with special needs are being enrolled in child care programs and staff employed in these programs need specialized training to support their efforts to improve services to children with special needs such as:

1. child abuse and neglect;
2. limited or non-English proficient;
3. prenatal substance exposure;
4. exceptional needs;
5. traumatized by events such as natural disasters, civil unrest or other acts of violence;

These training activities will also provide staff with information and strategies for working with dysfunctional families to enhance the overall impact of services for the children.

A variety of training projects will be implemented to address the need for training of trainers as well as program staff providing direct care to children. Several regional trainings will be conducted annually for each topical area providing training to an estimated 2500 child care providers. In addition to the training activities, training materials such as videos and curriculum

guides will be developed and disseminated for use by child care staff.

C. Training for Infant/Toddler Caregivers

The Child Development Division of the CDE in collaboration with Far West Laboratory for Educational Research and Development (FWL) has invested substantial funds and staff resources in the development of the Program for Infant/Toddler Caregivers, a comprehensive training program for caregivers of infants and toddlers and trainers of these caregivers. This training program includes a series of broadcast quality videos, curriculum guides, training manuals and other resource materials covering the topics of social-emotional development, quality group caregiving issues, cognitive and language development and cultural and family issues. While the training materials may be purchased directly by programs, the CDE and FWL conduct four training modules for trainers and program directors to support a more cohesive approach to using these materials. Participants in the training represent child care program directors, resource and referral staff, early intervention staff community college and university faculty, education specialists, Head Start education coordinators, parent, teen parent and grandparent educators, special needs staff trainers and CDE staff. Participants may elect to receive upper division college credits for the training. These funds will be used to provide an estimated 240 scholarships for child care trainers and program directors working with caregivers of infants and toddlers to

participate in the four trainings covering the modules. Upon completion of all four modules, these trainers/program directors will receive endorsements as recognized trainers with these materials. Each endorsed trainer who receives a scholarship will be required to conduct a minimum of three training sessions in their local area each year for two years using the materials from the Program. Scholarship recipients will also receive copies of all curriculum guides, training manuals and other print resource materials from the Program.

D. Sesame Street Preschool Project

Training for approximately 1,800 family child care providers will be conducted within the viewing areas of five public television stations in Sacramento, San Francisco, San Jose, Los Angeles and Redding. A trainer of trainers model will be used in order to maximize the number of providers trained. The training includes information on how children learn, how to conduct developmentally appropriate activities, how to use television appropriately in the education of young children, concepts of emerging literacy, etc. The importance of story book reading to children will be stressed. In addition to the training, providers receive a PEP provider handbook, stuffed Sesame Street characters and a number of story books. Each television station has established an ongoing Network for trainers of providers in order to provide continued support and from time to time conduct refresher training.

E. Health and Safety Training

Health and Safety training scholarships to assist an estimated 8,000 child care providers in meeting the requirements of AB243, which mandates that every family child care provider and at least one employee of every center receive 15 hours of health and safety training. These scholarships will be administered by local Child Care and Development Resource and Referral programs. In addition, a "Health and Safety Telephone Hotline" will be established to provide consultation on health and safety issues for child care providers. Training materials on communicable disease prevention and injury prevention and emergency preparedness developed under previous Block Grant funding will be disseminated and regional trainings will be conducted.

F. Family Child Care Provider Training

Approximately 50 local and two statewide family child care provider associations exist in California. However, most family child care providers are isolated in their work and are not able to easily participate in many of the staff development opportunities afforded to center-based employees because of the expense and difficulty in arranging a substitute. This project will support the training and networking of family child care providers through this structure of associations with the goal of enhancing the quality of services provided to families and their children in family child care settings. Activities will include one statewide family child care provider institute annually which will support the professional and leadership

development of providers and grants to local associations for the provision of locally determined training activities and funds to assist in providing substitutes for providers when needed. In addition, local and statewide associations of providers will develop linkages with the broader child care and development community to participate in training, quality improvement and planning activities such as the Child Development Training Consortium, the Mentor Teacher Program, the Peer Review/Program Improvement Consortium, the local Child Care Planning Councils and the local Resource and Referral program.

4.1.(A)4.
Recruitment and Retention

Activities included in this section are designed to address the high staff turnover in child care programs and the need to recruit significant numbers of new staff needed as a result of turnover and expansion of programs.

A. Teacher Loan Assumption
Funds for this program will be used to support training of a qualified applicant pool in order for programs to be able to recruit and retain qualified teachers and supervisors by assuming college loans if recipients agree to teach or supervise for two years in a child care and development program where fifty percent of the families' incomes fall below 85% of the State's median income, or whose families are eligible for state or federally subsidized child care subsidy. Upon completion of the second year of

employment in a licensed, eligible program, recipients will receive a final assumption award for college loans not to exceed $2000. The California Student Aid Commission will make approximately 100 loan assumption payments per year to eligible students.

B. Mentor Teacher Project

A mentor teacher program will be conducted on 25 community college campuses. This program will provide 436 students with alternative placements for practicum experiences while offering additional salary compensation to 218 mentor teachers. In addition, the mentor teachers receive training on supervision of student teachers and the mentor's classrooms will receive a formal program quality review. Applicants must complete a self-review of their classrooms and the their program director must agree to the conditions for the participation of the staff member as a mentor. The mentors are chosen by a local selection committee, usually an eight member committee convened by the college. Prior to final selection, two committee members visit each candidate's classroom to assess it and then meet with the candidate to compare the panel's score to the applicant's self-assessment. It is estimated that in 1995-96, 1744 classrooms, 26,160 children and 8675 co-workers will be affected as the mentor's co-workers and program directors learn from the mentor's experiences.

C. Stipend for Permit

This program will assist potential teachers in child care and development programs to obtain a Children's Center Instructional Permit by reimbursing the cost of the application fees. New teachers often begin with an Emergency Permit, which requires 6 units in early childhood education, and continue participating in course work until 24 units in early childhood education have been completed to earn a Regular Instructional Permit. A filing fee of $60 is required for each initial and renewal permit application plus a one-time $50.00 fingerprint clearance fee. Funds will be used to reimburse staff for emergency permits which generally require renewal every two years as they complete the additional course work required for a regular instructional permit. Salaries of child care teaching staff are substantially less than those of workers with similar levels of education. Assistance with the cost of permits provides these staff with incentives to proceed with completing child development related training which research has shown increases the quality of care provide to children. Staff benefit from completing the additional course work as they are able to secure permanent positions as teachers. Implementation of this program will occur in collaboration with the California Commission on Teacher Credentialing which issues these permits and will be managed through the Child Development Training Consortium.

658E(c)(3)(C)
98.16(a)(8)(i)
98.51(b)
98.83(f) and (h)

Section 4.1(B) - Description of Activities:
[EXEMPT TRIBAL GRANTEES MUST COMPLETE THIS SECTION. STATE, TERRITORIAL AND NON-EXEMPT TRIBAL GRANTEES MUST COMPLETE SECTION 4.1(A)]

The grantee will use the total per-child allotment to fund child care services under section §98.83(g) of the regulations:

( ) Yes (Stop. Go to section 5.)

( ) No

(1) If No, the grantee will use funds to establish or expand and conduct, through the provision of grants or contracts, early childhood development programs and/or before and after school care services:

( ) No (If No, go to part (2) of this section.)

( ) Yes

If Yes, list and describe the planned activities.

[Response]

Section 4.1(B) - Description of Activities (continued):
[EXEMPT TRIBAL GRANTEES MUST COMPLETE THIS SECTION]

(2) The grantee will use funds to improve the availability and quality of child care (check either Yes or No for each listed activity):

Yes	No	
__	__	through resource and referral programs;
__	__	grants or loans to assist in meeting State and local standards;
__	__	monitoring of compliance with licensing and regulatory requirements;
__	__	training and technical assistance; and/or
__	__	compensation for child care services.

Describe each activity that is checked Yes.

[Response]

Section 4.1(B) - Description of Activities (continued):

(3) The grantee will use funds for other availability, quality, and administrative activities needed to implement the program, consistent with the purposes and requirements of the Block Grant.

( ) No

( ) Yes

If Yes, list and describe the planned activities

[Response]

Section 4.2 - Localities:
[ALL GRANTEES MUST COMPLETE THIS SECTION]

658E(a)
98.16(a)(8)(ii)
98.51

Activities to establish or expand and conduct early childhood development programs and/or before and after school care services, described in part (1) of section 4.1, are available throughout the grantee's service area.

(X) Yes

( ) No

( ) Not applicable (Only applies to §98.83(f) exempt Tribal grantees.)

If No, list the localities (political subdivisions) in which these activities are offered.

Not Applicable

Section 4.2 - Localities (continued):

The activities to improve the quality of child care, described in part (2) of section 4.1, are available throughout the grantee's service area.

(X) Yes

( ) No

( ) Not applicable (Only applies to §98.83(f) exempt Tribal grantees.)

If No, list the localities (political subdivisions) in which these activities are offered.

Not Applicable.

Section 4.3 - Criteria for Awarding Grants and Contracts:
[ALL GRANTEES MUST COMPLETE THIS SECTION]

Section 658F(a)(2) of the Act allows grantees to establish additional limitations or conditions on contracts and grants beyond those in the statute and regulations.

658F(a)(2)
658F(b)
658M
98.16(a)(8)(v)
98.54

For the receipt of grants and contracts under the 25 percent portion (36.25 percent portion for exempt Tribes) of the Block Grant as described in section 4.1, the grantee has established additional eligibility criteria or priority rules that an applicant must meet:

( ) No (Stop. Go to section 4.4.)

(X) Yes

( ) Not applicable **(Only applies to §98.83(f) exempt Tribal grantees.)** Stop. Go to section 4.4.

If Yes, the grantee uses the same eligibility criteria and priority rules described in section 3.6 for grants and contracts under the 75 percent portion (63.75 percent for exempt Tribes) of the Block Grant funding.

( ) Yes (Stop. Go to section 4.4.)

(X) No

If No, describe the eligibility criteria or priority rules.

Section 4.3 - Criteria for Awarding Grants and Contracts: (continued)

The California Department of Education will enter into contracts and grants with successful applicants from the following types of entities: school districts, community college districts, colleges or universities, county superintendents of schools, counties, cities, public agencies, private non-tax-exempt agencies, private tax-exempt agencies, sectarian organizations, or other entities which are authorized to establish, maintain or operate services.

Selection Criteria for Child Care Services

An applicant must submit a complete application in accordance with the instructions contained in the Request for Applications (RFA) or Request for Proposal (RFP). The application will contain, but is not limited to the following:

A. Description of the services or products to be provided, administrative and fiscal procedures, resources and safeguards proposed by the applicant.

B. Description of the eligible target population, program location(s); program content for center based and family child care programs, and how the contractor will monitor for fraud and abuse.

C. Description of how the applicant proposes to address any or all of the local priorities submitted by the local planning council as specified in the applicable RFA;

D. For Early Childhood Education and Before and After School programs, a description of how the applicant proposes to serve families who

live in areas with concentrations of poverty and very high or low population densities.

E. If an application is submitted that is incomplete or not completed in accordance with the instructions, the CDE reserves the right to reject it and in such case, no further review will be made.

G. If any change is made by CDE in the contents of the Request for Applications, that change will be made in writing and mailed to all agencies and persons that received the Request for Application.

H. All applicants that submit a complete application in accordance with the instructions shall be evaluated as follows:

1. If the Request for Applications (RFA) includes one service delivery area, applicants will be considered for the service area(s) specified in their applications;

2. Applicants headquartered in the service delivery area(s) specified in the RFA will be reviewed first; if there are no applications which receive the minimum required score from applicants which are headquartered in the service delivery area(s), applications from applicants not headquartered in the service delivery area will then be reviewed and scored.

3. Applications will be evaluated and scored in accordance with the rating criteria specified in the RFA. The rating criteria and the maximum number of points assigned to each criteria will be specified in the RFA.

4. Applications for Early Childhood Education and Before and After School programs will be rated in accordance with the following: (1) the applicant's administrative competence and fiscal viability; (2) the quality of the proposed center-based or family child care home program; and (3) the extent to which the application addresses the local priorities established by the Local Child Care Planning Council. In addition, (4) the highest priority will be given to applicants proposing to provide services in geographic areas that are eligible to receive grants under Section 1006 of the Elementary and Secondary Education Act of 1965; and (5) priority will also be given to any other areas with concentrations of poverty and any areas with very high or very low population densities.

5. Applications for Early Childhood Education and Before and After School programs must receive at least 80% of the total number of points possible for (1) and (2) before the applications will be reviewed and scored on criteria H.4. (3), (4) and (5).

6. All applicants receiving an acceptable score of at least 80% on criteria H.4. (1) and (2) will then be ranked on the basis of the total scores for criteria H.4. (3), (4) and (5) of the written application.

7. If there are no applicants headquartered in the service delivery area meeting the minimum criteria specified in 9. above, applications from applicants that are not

headquartered in the specified service delivery area(s) will be evaluated in accordance with the procedures specified above.

8. The highest scoring applications in each service delivery area shall receive a tentative offer of funding, subject to the provisions specified in Title 5 California Code of Regulations Section 18003.

9. Applicants may review application scores and any reader comments after the date the application results are posted at the office of the Child Development Division. An unsuccessful applicant may appeal the procedures used in the scoring of written applications by following the procedures specified in Contract Award Disputes below.

Application Rejection Criteria:

A. Applications from agencies under contract with the California Department of Education, Child Development Division will be rejected, if (1) the contractor has received final notification that its contract has been terminated, as specified in Title 5, California Code of Regulations, 18301; or (2) the contractor has demonstrated fiscal and/or programmatic noncompliance and has received final notification, as specified in Title 5, California Code of Regulations, 18303, that its contract will be placed on conditional status or it will not be offered continued funding. If a contractor receives communication from CDD that their contract has been

removed from conditional status and is cleared prior to the deadline for the submission of the application, the contractor's application will be accepted. For the purposes of this paragraph, such final notifications of non-continuance and/or termination shall include any which may occur any time prior to the final award of the funding available in this Request for Application (RFA).

B. Applications will be rejected if received from agencies which had a prior contract with the California Department of Education for child care and development services within three years immediately preceding the date of this RFA and: (1) the contract was terminated for fiscal and/or programmatic noncompliance; or (2) the contract funding was not continued because of fiscal and/or programmatic noncompliance.

C. Applications which do not include copies of all of the forms and pages specified in the RFA or which have not been completed in accordance with the instructions set forth in the RFA may be rejected.

D. Applications which include additional pages of information not requested in the RFA such as letters of general support and pamphlets may be rejected.

E. Applications which are not typed or in which the type size has been reduced to more than 16 characters/spaces per inch may be rejected.

F. Applications in which the application form provided with the RFA has been modified by or on behalf of the applicant to secure more space than was provided on the application form for a response to a question in the application may be rejected. Unacceptable modification of the application includes adding additional pages (except where and to the extent that the directions in the application expressly permit such additional pages) or moving the question on the page:

G. Applications for which the required number of copies are not received may be rejected.

H. Applications in which at least one of the copies does not include an original signature of the authorized representative may be rejected.

I. Applications submitted as FAX transmittals will be rejected.

J. Applications received after the deadline may be rejected.

K. Applications which include false information may be rejected.

L. Applications which do not propose to deliver services in the service delivery area specified in the RFA will be rejected.

M. The California Department of Education reserves the right to reject any and all applications when it is determined that it is in the best interest of the State to do so.

Contract Award Disputes

A. Applicants may review application scores and any reader comments after the date the proposed application results are posted at the office of the Child Development Division. An unsuccessful applicant may appeal the procedures used in the scoring of written applications. If the unsuccessful applicant intends to appeal, the following appeal process shall apply:

1. The unsuccessful applicant shall file a notice of appeal with the Appeals Coordinator identified in the Request for Applications within seven (7) calendar days after the date the proposed application results are posted at the office of the Child Development Division.

2. The Director of the Child Development Division shall designate a Child Development Division staff person who shall coordinate the appeal process and who shall be referred to as the "Appeals Coordinator." The Request for Applications shall specify the name, address and telephone number of the Appeals Coordinator.

3. The Appeals Coordinator shall appoint no less than two (2) State Department of Education staff who will be members of an Appeals Panel that shall hear all appeals. The members of the Appeals Panel shall be independent from the

application review process for that service delivery area.

4. A notice of appeal shall be deemed to be filed if the Appeals Coordinator receives a written notice of appeal or a telephone communication within the time period required for filing a notice of appeal.

5. The notice to appeal shall contain the following information: the appellant's name, mailing address and telephone number; the name(s) of the person(s) who will represent the appellant at the appeal hearing; and whether the representative(s) will appear in person at the appeal hearing or will appear through a telephone conference call with the Appeals Panel; and the basis of the appeal.

6. The Appeals Coordinator shall schedule an appeal hearing to be held in Sacramento by telephone conference call with the Appeals Panel.

7. The unsuccessful applicant shall not submit additional information to be evaluated and scored during the appeal process.

8. The Appeals Panel shall adjust scores assigned by the reviewers when there is evidence of an inconsistent application of scoring criteria by a reader(s).

9. The Appeals Panel shall notify the appellant in writing of the results of the appeal.

B. If, after the Appeals Panel's decision, there is a change in the rank order of applications, the applicant(s) who received a tentative offer for funding pursuant to Title 5, California Code of Regulations, Section 18002 of this Division shall receive a notice of the change, and may file an appeal with the Appeals Coordinator within seven (7) calendar days of the date the notice of the change was sent. If a notice to appeal is filed pursuant to this Subsection, the procedures specified above in A. 1. through 9. shall apply.

C. A contract award decision is final when an appeal is filed pursuant to subsection A. above and the appellant is notified of the Appeal Panel's decision.

Section 4.4 - Allocation of Funds for Such Activities:
[ONLY STATE AND TERRITORIAL GRANTEES ARE TO COMPLETE THIS SECTION]

658H(c)
98.16(a)(8)(iii)
98.51(c)

At least 18.75 percent of the total Block Grant funds must be allocated (through grants and contracts) to availability activities (as described in part (1) of section 4.1). In awarding these grants and/or contracts, grantees shall give highest priority to areas eligible to receive grants under Section 1006 of the Elementary and Secondary Education Act of 1965. After giving priority to such areas, grantees should then give priority to: (1) other geographic areas with concentrations of poverty, and (2) areas with very high or very low population density.

(1) Describe HOW priority is given. (Use part (2) of this section to define what is meant by geographic areas with concentrations of poverty, areas with very high population density and areas with very low population density.)

In accordance with Section 98.51(c)(2)(f) the funds allocated to counties to increase the availability of early childhood education and before and after school services are distributed to geographic areas with high concentrations of Chapter I children (Section 1006) of the Elementary and Secondary Education Act. To ensure this allocation, the funds are distributed among counties by using the "indicators of need" that are highly correlated with poverty. These indicators are: 1) the number of children on AFDC 2) the number of children birth to 13 years of age eligible for MediCal; and 3) the number of children

eligible for free and reduced price school lunches. By using the above relevant proxies, which are linked to federal poverty programs, the funds were distributed to areas with high concentrations of eligible low-income families and children. Within each county, priorities for services were determined through local planning councils based on the definitions described below in 4.4 (2).

Section 4.4 - Allocation of Funds for Such Activities (continued): (ONLY STATE AND TERRITORIAL GRANTEES ARE TO COMPLETE THIS SECTION)

658H(c)
98.16(a)(8)(iii)
98.51(c)(2)

(2) For purposes of awarding grants and contracts for such activities, the grantee must define the following priority terms, used in part (1) of this section.

(a) geographic areas with concentrations of poverty -public housing projects that are outside of Chapter 1 school attendance boundaries are deemed to be geographic areas with concentrations of poverty.

(b) areas with very high population density - are those areas with a population density of more than 1000 persons per square mile.

(c) areas with very low population density - are those areas with a population density of less than 10 persons per square mile.

Section 4.4 - Allocations of Funds for such Activities (continued):
[ONLY STATES AND TERRITORIAL GRANTEES ARE TO COMPLETE THIS SECTION]

658E(c)(3)(C)
98.16(a)(8)(iii)
98.51(a)

(3) The grantee has additional priorities and/or bases for the allocation and distribution of funds for such activities in addition to the criteria described in part (1) of this section.

(X) No

( ) Yes

If Yes, describe the additional priorities and/or bases for the allocation and distribution of funds for such activities.

Not Applicable

658E(a)
98.16(a)(8)(iv)
98.21(a) and (b)

Section 4.5 - Eligibility Criteria and Priority Rules for Children:
[ALL GRANTEES MUST COMPLETE THIS SECTION]

The grantee is funding child care slots under the 25 percent portion (36.25 percent for exempt Tribes)of the Plock Grant funds.

( ) No (Stop. Go to section 5.1.)

(X) Yes

If Yes, will the grantee use the same eligibility criteria for these slots as for the child care services under section 3? (These criteria are listed in section 3.5(A).

(X) Yes

( ) No

If No, list and describe any additional eligibility criteria and any priority rules established by the grantee for children receiving such services, including appropriate definitions of terminology.

Not Applicable.

PART 5 - PROGRAM OPERATIONS:

Section 5.1 - Sliding Fee Scale for Child Care Services:
[ALL GRANTEES MUST COMPLETE THIS SECTION]

658E(c)(5)
658E(c)(3)(B)(i)
98.16(a)(9)
98.42(a)
98.42(b)

(1) A sliding fee scale, which is used to determine each family's contribution to the cost of child care, must vary based on income and the size of the family.

The grantee will use additional factors to determine each family's contribution to the cost of child care.

( ) No

(X) Yes

If Yes, describe the additional factors, including how they will be used to determine the family's contribution.

Families are charged either half-time or full time fees depending upon the amount of care used each day.

Section 5.1 - Sliding Fee scale for Child Care Services (continued):

98.16(a)(9)
98.42(c)

(2) Grantees may waive contributions from families whose incomes are at or below the poverty level for a family of the same size.

Grantees must elect ONE of the options listed below.

(X) ALL families with incomes at or below the poverty level for a family of the same size ARE NOT required to pay a fee.

( ) ALL families, including those with incomes at or below the poverty level for families of the same size, ARE required to pay a fee.

( ) SOME families with income at or below the poverty level for a family of the same size ARE NOT required to pay a fee. A description of these families is:

Not Applicable.

658E(c)(5)
658E(c)(3)(B)(i)
98.16(a)(9)
98.42(c)

(3) A copy of the grantee's sliding fee scale for child care services described in section 3.1 is provided as

Attachment A.

The fee schedule starts at 50% of the State median income. All incomes below this level are considered to be below state poverty level and no fees are assessed. Family sizes of one and two are combined because there is no census data available for incomes for a family of one. for the purposes of the Child Care and Development Block Grant, a family of one only occurs

when a child is in foster care and the foster parent(s) has a qualifying need for service such as work or training or the child places such an extraordinary caregiving demand on the foster parent because of some special need that the child is still considered to be at risk of abuse or neglect. In these instances, only the foster child's income is considered. This income typically represents less than 30% of the poverty level for a family size of one or two.

Section 5.2 - Sliding Fee Scale for Early Childhood Development Programs and Before and After School Care Services:

[ALL GRANTEES MUST COMPLETE THIS SECTION]

658E(c)(5)
98.16(a)(9)
98.42(d)

(1) Activities described in part (1) of section 4.1 include the purchase of child care slots for early childhood development programs and/or before and after school care services.

( ) No (Stop. Go to section 5.3.)

(X) Yes

The same sliding fee scale(s) used for child care services described in section 3.1 (and included in section 5.1) applies to families that receive early childhood development programs and/or before and after school care services.

(X) Yes

( ) No

658E(c)(5)
98.16(a)(9)
98.42(d)

(2) If No, describe the factors used in establishing the fee scale(s) for families who receive early childhood development programs and/or before and after school care services.

Not Applicable

658E(c)(5)
98.16(a)(9)
98.42(d)

(3) If different from the scale provided in section 5.1, the grantee must attach the sliding fee scale(s) for early childhood development programs and for before and after school care services. The scale(s) is provided as

Attachment _____.

Section 5.3 - Health and Safety Requirements:

[ALL GRANTEES MUST COMPLETE THIS SECTION]

658E(c)(2)(F)
98.16(a)(10)
98.41(a)

(1) Describe for each category of care (i.e., center-based care, group home care, family child care, and in-home care) the health and safety requirements applicable for child care services provided under the Block Grant. Also, describe variations to the requirements applicable to providers within categories of care (e.g., regulated and unregulated).

5.3(1)

A. Prevention and control of infectious disease (including immunizations)

1. Center-based providers:
At the time of initial employment all staff including regular volunteers shall have a health screening, including a test for tuberculosis, performed by or under the supervision of a physician. The screening shall verify that the person is physically qualified to perform the duties to be assigned.

Prior to or within 30 calendar days following the acceptance of a child, the licensee shall obtain a written medical assessment of the child.

The assessment shall be performed by or under the supervision of a licensed physical and the exam shall be less than one year old. The medical assessment shall

provide a record of any infectious disease which would preclude care of the child by the licensee, a test for tuberculosis and identification of the child's special problems or needs.

Daily upon arrival all children shall be observed for signs of illness. Children who become ill during the day shall be isolated from other children and the child's parent(s) shall be notified to remove the child from the center.

2. Group home providers:
When a child shows signs of illness he/she shall be separated from other children until the infectious stage is over.

3.a. Family providers (licensed):
When a child shows signs of illness he/she shall be separated from other children until the infectious stage is over.

3.b. Family providers (exempt):
The provider must certify that they have been tested within twelve months prior to employment and were free of tuberculosis. The provider must submit a certification statement that he/she is free of communicable diseases and is physically and mentally capable of caring for children.

4. In-home providers:
The provider must certify that they have been tested within

twelve months prior to employment and were free of tuberculosis. The provider must submit a certification statement that he/she is free of communicable diseases and is physically and mentally capable of caring for children.

B. Building and physical premises safety

1. Center-based providers:
All facilities shall secure and maintain a fire clearance approved by the city or county fire department or state fire marshal. This clearance shall establish the maximum capacity of the facility.

All facilities where water for human consumption is from a private source shall be inspected and analyzed to ensure safety of the water prior to licensing and at periodic intervals thereafter.

All facilities shall have a current written disaster and mass casualty plan of action which includes the means of exiting, transportation arrangements, relocation sites and arrangements for supervision of children during evacuation and relocation. Disaster drills must be conducted at least every six months.

All facility licenses shall be issued for a specific capacity of the number and ages of children for whom the licensee may provide care and supervision.

All facilities shall be clean, safe, sanitary and in good repair at all times for the safety and well-being of children, employees and visitors.

All facilities shall have a written plan relating to food storage, food preparation and food service; must meet standards for hot water temperature, room temperature, swimming pool safety, storage of chemicals and other hazardous materials, toilet facilities and storage and disposal of solid waste.

Only drivers licensed for the type of vehicle shall transport children. The vehicle seating capacity shall not be exceeded; a seatbelt or other appropriate restraining device shall be available and used for all children; infants shall be secured in care seats designed for infants and the licensee shall comply with liability insurance coverage requirements.

2. Group home providers:
The group home shall be kept clean and orderly, with heating and ventilation for safety and comfort. The home shall maintain telephone service and the home shall be free from defect and conditions which might endanger a child.

All group homes shall meet standards related to: fireplaces and open-face heaters, gas

heaters, stairs, poisons, medicines, detergents, cleaning compounds, firearms and other dangerous items, swimming pools, outdoor play areas.

Each group home shall have a written disaster plan and only drivers licensed for the type of vehicle shall transport children. The vehicle seating capacity shall not be exceeded; a seatbelt or other appropriate restraining device shall be available and used for all children; infants shall be secured in car seats designed for infants and the licensee shall comply with liability insurance coverage requirements.

3a. Family providers (licensed):
The family home shall be kept clean and orderly, with heating and ventilation for safety and comfort. The home shall maintain telephone service and the home shall be free from defects and conditions which might endanger a child.

All group homes shall meet standards related to: fireplaces and open-face heaters, gas heaters, stairs, poisons, medicines, detergents, cleaning compounds, firearms and other dangerous items, swimming pools, outdoor play areas.

Each group home shall have a written disaster plan and only drivers licensed for the type of vehicle shall transport children.

The vehicle seating capacity shall not be exceeded; a seatbelt or other appropriate restraining device shall be available and used for all children; infants shall be secured in car seats designed for infants and the licensee shall comply with liability insurance coverage requirements.

3b. Family providers (exempt):
The provider's home shall contain a functioning fire extinguisher and a smoke detecting device that meets standards established by the State Fire Marshal.

4. In-home providers:
The provider's home shall contain a functioning fire extinguisher and a smoke detecting device that meets standards established by the State Fire Marshal.

C. Health and safety training

1. Center-based providers:
All personnel shall be given on-the-job training or shall have related experience which provides knowledge of and skill in the following areas: principles of nutrition, food preparation and storage and menu planning; housekeeping and sanitation principles; provision of child care and supervision, including communication; assistance with prescribed medications which are self-administered; recognition of signs of illness and the need for professional assistance; the availability of community services

and resources.

All centers shall have at least one staff member who shall have 15 hours of emergency and preventive health care training as a condition of licensure by January 1, 1995.

2. Group home providers:
All providers shall have 15 hours of emergency and preventive health care training as a condition of licensure by January 1, 1995.

3.a Family child care homes (licensed):
All providers shall have 15 hours of emergency and preventive health care training as a condition of licensure by January 1, 1995.

3.b Family child care homes (exempt):
Certificate program staff shall review the contents of the Health and Safety Self-Certification with the provider and shall refer the providers to the local Resource and Referral program for training materials and information about available health and safety training opportunities.

4. In-home care:
Certificate program staff shall review the contents of the Health and Safety Self-Certification with the provider and shall refer the providers to the local Resource and Referral program for training materials and information about available health and safety training opportunities.

D. Other Health and Safety Requirements:
In addition to A, B and C above, exempt family child care providers and in-home providers shall meet the following:

1. The provider must be at least 18 years of age as evidenced by a valid driver's license or other positive identification showing the provider's date of birth.

2. The provider must certify that he or she will refrain from using corporal punishment.

3. The family child care provider shall submit the names and ages of all adults residing in the home.

4. Within 14 days from the first date of service the provider (except grandparents, aunts and uncles) shall submit a Trustline application and fingerprint cards to the local Resource and Referral program for submission to the California Department of Justice for criminal investigation and child abuse registry clearance.

5. The provider shall certify that she will allow unlimited parental access to the children in her care.

5.3(3)

1. Center-based providers: will be monitored by the California Department of Social Services, Community Care Licensing Division.

In addition, the California Department of Education during its contract monitoring process and its annual contracting process will obtain a copy of the license(s) from each contractor.

2. Group home providers: will be monitored by the California Department of Social Services, Community Care Licensing Division.

In addition, the California Department of Education during its contract monitoring process and its annual contracting process will obtain a copy of the license(s) from each contractor.

3.a. Family child care providers (licensed): will be monitored by the California Department of Social Services, Community Care Licensing Division.

In addition, the California Department of Education during its contract monitoring process and its annual contracting process will obtain verification of licensure from each contractor.

3.b. Family child care providers (exempt):
The California Department of Education during its contract monitoring process of the certificate program will verify that within 14 days of the first date of service, the provider's file contains a completed and signed Health and Safety Self-Certification and for all

providers (except grandparents and aunts and uncles) evidence that they have submitted a Trustline application with a copy of their fingerprints.

The Trustline Application process will be initiated by either the local Resource and Referral program or the Certificate program. Trustline is a statewide registry for individual childcare providers who are legally exempt from licensure. The application process will be conducted as follows:

The parent/provider obtains the necessary Trustline application, fingerprint cards and health and safety self-certification forms from either the Resource and Referral or Certificate program.

The Resource and Referral program receives the provider's completed and signed Trustline application and fingerprint cards and forwards them to the Department of Justice for the criminal investigation and child abuse registry clearances. The Resource and Referral program provides documentation to the provider and the certificate program that the provider has submitted the completed Trustline application.

4. In-home providers: The California Department of Education during its contract monitoring process of the certificate program will verify that within 14 days of the first

date of service, the provider's file contains a completed and signed Health and Safety Self-Certification and for all providers (except grandparents and aunts and uncles) evidence that they have submitted a Trustline application with a copy of their fingerprints.

The Trustline application process will be initiated by either the local Resource and Referral program or the Certificate program. Trustline is a statewide registry for individual child care providers who are legally exempt from licensure. The application process will be conducted as follows:

The parent/provider obtains the necessary Trustline Application, fingerprint cards and health and safety self-certification forms from either the Resource and Referral or the Certificate program.

The Resource and Referral program receives the provider's completed and signed Trustline application and fingerprint cards and forwards them to the Department of Justice for the criminal investigation and child abuse registry clearances. The Resource and Referral program provides documentation to the provider and the certificate program that the provider has submitted the completed Trustline application.

	Section 5.3 - Health and Safety Requirements (continued):
98.41(g)	(2) Grandparents, aunts and uncles are exempt from all applicable health and safety requirements: (x) Yes (Go to section 5.3(3).) ( ) No If No, please list the health and safety requirements that are applicable: Not Applicable. (3) Grantees permit providers to provide Block Grant services pending completion of the process for meeting established health and safety requirements. ( ) No (X) Yes If No, give the average time from the initiation of the process until the provider may begin to provide Block Grant services. (Distinguish by provider category, if necessary.) Not Applicable. If Yes, give the maximum number of days that the grantee allows for completion of the process. The parent/provider are allowed 14 days from the first day of service to submit the required health and safety self-certification and the Trustline Application. If the parent/provider

fail to do so the parent is given a Notice of Action advising that services will be terminate in 14 days unless the materials are submitted or the parent selects another provider.

658E(c)(2)(G)
98.16(a)(10)
98.41(f)

(4) Describe HOW the grantee will ensure that all providers, in each ctegory of care who receive assistance under the Block Grant, will continue to comply with all applicable State or local health and safety requirements. Also, describe any variations that will occur within a category (e.g., those variations that occur due to different licensing or regulatory requirements for family providers caring for fewer than a certain number of children).

5.3(4)

1. Center-based providers: will be monitored by the California Department of Social Services, Community Care Licensing Division.

   In addition, the California Department of Education during its contract monitoring process and its annual contracting process will obtain a copy of the license(s) from each contractor.

2. Group home providers: will be monitored by the California Department of Social Services, Community Care Licensing Division.

   In addition, the California Department of Education during its contract monitoring process and its annual contracting process will obtain a copy of the license(s) from each contractor.

3.a. Family child care providers (licensed): will be monitored by the California Department of Social Services, Community Care Licensing Division.

In addition, the California Department of Education during its contract monitoring process and its annual contracting process will obtain verification of licensure from each contractor.

3.b. Family child care providers (exempt):
The California Department of Education during its contract monitoring process of the certificate program will verify that within 14 days of the first date of service, the provider's file contains a completed and signed Health and Safety Self-Certification and for all providers (except grandparents and aunts and uncles) evidence that they have submitted a Trustline application with a copy of their fingerprints.

The Trustline Application process will be initiated by either the local Resource and Referral program or the Certificate program. Trustline is a statewide registry for individual childcare providers who are legally exempt from licensure. The application process will be conducted as follows:

The parent/provider obtains the necessary Trustline application,

fingerprint cards and health and safety self-certification forms from either the Resource and Referral or Certificate program.

The Resource and Referral program receives the provider's completed and signed Trustline application and fingerprint cards and forwards them to the Department of Justice for the criminal investigation and child abuse registry clearances. The Resource and Referral program provides documentation to the provider and the certificate program that the provider has submitted the completed Trustline application.

4. In-home providers: The California Department of Education during its contract monitoring process of the certificate program will verify that within 14 days of the first date of service, the provider's file contains a completed and signed Health and Safety Self-Certification and for all providers (except grandparents and aunts and uncles) evidence that they have submitted a Trustline application with a copy of their fingerprints.

The Trustline application process will be initiated by either the local Resource and Referral program or the Certificate program. Trustline is a statewide registry for individual child care providers who are legally exempt from licensure. The application

process will be conducted as follows:

The parent/provider obtains the necessary Trustline Application, fingerprint cards and health and safety self-certification forms from either the Resource and Referral or the Certificate program.

The Resource and Referral program receives the provider's completed and signed Trustline application and fingerprint cards and forwards them to the Department of Justice for the criminal investigation and child abuse registry clearances. The Resource and Referral program provides documentation to the provider and the certificate program that the provider has submitted the completed Trustline application.

Section 5.4 - Provider Registration Process:
[ALL GRANTEES MUST COMPLETE THIS SECTION]

658E(c)(2)(E)
98.16(a)(13)
98.45

(1) All providers are subject to licensing or regulatory requirements under State or local law.

( ) Yes (Stop. Go to section 5.5.)

(X) No

If No, list the categories/subcategories of providers that are not subject to licensing or regulatory requirements under State or local law.

Caregivers who care for a child in the child's own home and family child care providers who care for only the children of one family other then their own children and the children of their relatives are exempt from licensure.

658E(c)(2)(E)
98.16(a)(13)
98.45

(2) List the registration requirements for those providers who are not subject to licensing or regulatory requirements (as listed in part (1) of this section) and describe the process.

An individual child care provider who is exempt from California child care licensing requirements must be registered with the certificate program. The certificate program's registration procedures shall be simple and include only provider identification information necessary to ensure timely and accurate payment. The provider shall be eligible for payment upon submission of the identification information.

The parent/provider must provide the following information to the Certificate program:

A. Name and address of the provider;

B. The provider's date of birth and social security number;

C. The amount of service provided and the rates charges for the service.

(3) How many days does the process take from the date of the provider's request for registration to the date the registration process is completed?

Because Registration is completed upon the receipt of the identification information, the provider is immediately eligible for payment.

Section 5.5 - Certificate Payment System:
[ALL GRANTEES EXCEPT EXEMPT TRIBES MUST COMPLETE THIS SECTION]

658E(c)(2)(A)
98.16(a)(11)
98.30

A child care certificate means a certificate (that may be a check or other disbursement) that is issued by the grantee to a parent who may use such certificate to pay for child care services from a variety of providers (including center-based, group home, family and in-home child care).

Describe the overall child care certificate payment process, including, at a minimum:

(1) a description of the form of the certificate (included as Attachment B);

5.5(1)
Local Alternative Payment (Certificate) programs will be allowed to determine the exact form(s) of the certificate as long as they are provided directly to the parent; allow broad parental choice including sectarian and in-home providers; carry the value of the care selected by the parent, can be used as flexibly as cash between the parent and the provider, and ensure prompt issuance of the certificate and timely and accurate reimbursement to either the parent or the provider of child care services and discourage fraud and abuse. A copy of a sample certificate is included as Attachment B.

5.5(2)
If a parent has not already selected a child care provider when they are enrolled in the Certificate program, they will be interviewed by the Resource and Referral program as to their preferences regarding

the type of provider and the location desired (whether near home, work, or place of training). The parent will be offered a list of several potential providers from the Resource and Referral Program's provider file. The parent is then provided consumer education information and materials by the Resource and Referral program about what to look for in quality care in the various child care settings, and a suggestion is made for the parent to interview several of the providers before they decide which provider can best meet the family's needs.

5.5(3)
The Alternative Payment (Certificate) programs will issue certificates immediately after enrollment when the parent has selected their provider of child care services. The parent must select the provider in order for the Alternative Payment program to determine the value of the certificate (since the value is equal to the provider rate multiplied times the amount of approved service). The certificate will be redeemable for payment upon evidence that the provider is licensed or registered and that care has been rendered.

5.5(4)
The Alternative Payment programs normally issue payment to parents or providers after the biweekly or monthly submission of an invoice, attendance log or other documentation signed by both the parent and the provider that the contracted service was actually rendered. Actual payment is normally made in one to two weeks after the submission. This slight variation in the amount of time required for payment is allowed to accommodate the extent of the

programs resources and degrees of automation.

CDE requires each contractor to submit monthly expenditure reports. These reports are analyzed to determine the contractors' projected earnings for the year. If the expenditure reports indicate that an Alternative Payment (certificate) program is providing more services or expending more funds than the percentage of the contract days year to date, the contractor will be notified and asked to submit a corrective action plan explaining how they will continue to serve currently enrolled families for the balance of the contract term. Contractors that fail to provide continued services to families using certificates will be placed on Conditional Contract Status and monitored closely until such time as they can demonstrate adequate management control to ensure continued services to all enrolled families. Contractors that fail to take corrective action in managing the certificate program may have their contract terminated or not be offered a contract for the subsequent contract period.

Section 5.6 - Payment Rates for Provision of Child Care:

[ALL GRANTEES MUST COMPLETE THIS SECTION]

658E(c)(4)
98.16(a)(12)
98.43(a)

The regulations require a grantee to establish rates for reimbursement of child care services. ALL GRANTEES MUST COMPLETE THIS SECTION.

(1) Describe the methodology used to establish the rates for reimbursement.

5.6(1)
For all center-based programs, the CDE will negotiate a contract rate for each contract. The rate will either be a daily or hourly rate of reimbursement for a child day or hour of enrollment, not to exceed the greater of California's statutory established Standard Reimbursement Rate (SRR) or the Regional Market Rate at 1.5 Standard Deviations from the mean market rate.

The center-based contract amounts will be negotiated based on projected reasonable and necessary costs, number of full-time equivalent children, ages of the children to be served, length of the program day and number of days of operation per year. The contract rates are derived by dividing the contract maximum reimbursable amount by the number of child days/hours of enrollment required. Reimbursement of all contracts will be limited to the maximum reimbursable amount specified on the contract.

For center based programs variations in reimbursement rates for different age groups and special needs will be accomplished through adjustment factors in the contractor's reimbursement from the CDE. In

order to reflect the additional expense of meeting these children's needs, the contractor's reported child days of enrollment for infants and special needs children shall be multiplied by the adjustment factors listed below:

A. For infants birth to 36 months, the adjustment factor shall be 1.4.
B. For children with exceptional needs ages birth to 18, the adjustment factor shall be 1.2.
C. For severely handicapped children birth to 19, the adjustment factor shall be 1.5.
D. For children at risk of abuse, neglect, or exploitation, ages birth to 13, the adjustment factor shall be 1.1.
E. For limited-English proficient children ages 2 through kindergarten enrollment, the adjustment factor shall be 1.1.

For Alternative Payment and Family Child Care Home program, contracts will be negotiated to allow payments to providers at rates not to exceed 1.5 standard deviations from the mean regional market rate for each category of care. Alternative Payment programs will be allowed reasonable and necessary administrative and supportive services costs. Alternative Payment programs will ensure that at least 85% of the Child Care Service funds are used for payments to providers; and administrative and supportive services costs will not exceed 15 percent of the Block Grant funds in their contract.

The Regional Market Rate Survey is Attachment C.

658E(c)(4) 98.16(a)(12) 98.43(b) 98.43(f)	(2)	The rates differ based on the category of care, the age of the child, and the additional costs of providing care for children with special needs. (X) Yes ( ) No If No, provide the justification for not differentiating in rates based on the category of care, age of the child or for children with special needs. Not Applicable.
658E(c)(4) 98.16(a)(12) 98.43(e)	(3)	The grantee has set different rate(s) within categories of care. ( ) No (X) Yes If Yes, a methodologically sound system for determining payment rates is included in part 1 of this section. (X) Yes (Go to (3)-continued) ( ) No **IF NO, DIFFERENTIATION WITHIN CATEGORIES IS NOT PERMITTED.**

(3) - continued [ONLY STATE AND TERRITORIAL GRANTEES ARE TO COMPLETE THIS SECTION]

The grantee has implemented the following title IV-A child care programs:

	YES	NO
Child care for AFDC families	( )	( )
Transitional child care	( )	( )
At-risk child care	(X)	( )

The grantee is operating a child care program, including child care under the Block Grant and the above title IV-A programs, as a single system with the same payment rates, same sliding fee schedules (to the extent permissible under applicable statutes and regulations) and the same mechanisms for selection of and payment to providers, including a certificate program.

(X) Yes

( ) No IF NO, DIFFERENTIATION WITHIN CATEGORIES IS NOT PERMITTED.

Section 5.6 - Payment Rates for Provision of Child Care (continued):

658E(c)(4)
98.16(a)(12)
98.43(a)

(4) **[ALL GRANTEES MUST COMPLETE THIS SECTION]** Describe how the payment rates ensure that eligible children have equal access to comparable child care services provided to children whose parents are not eligible to receive child care assistance under other governmental programs.

5.6(4)
Equal access to comparable child care services to children whose parents are not eligible to receive subsidized child care is provided primarily through the Alternative Payment (Certificate) program. In the Certificate program, parents have their choice of providers. The Certificate programs pay the rates that each provider charges non-subsidized families up to 1.5 standard deviations of the regional mean market rate. The 1.5 standard deviations of the mean market rate allows equal access to comparable child care services since approximately 93% of all providers fall within this range.

658E(c)(4)
98.16(a)(12)
98.43

(5) **[ALL GRANTEES MUST COMPLETE THIS SECTION]** The payment rates are provided on the matrix on the following page or as Attachment C (information in the Attachment must correspond to the information provided in the matrix).

PLAN FOR THE CHILD CARE & DEVELOPMENT BLOCK GRANT

STATE OF CALIFORNIA
(Grantee)

for the period September 30, 1994 *through* September 30, 1996

PAYMENT RATES FOR CHILD CARE ($/HOUR OF AUTHORIZED CARE)				
AGE OF CHILD (YEARS)	CATEGORY OF CARE			
	IN-HOME	FAMILY HOME	GROUP HOME	CENTER
Infant				
Infant SN*				
Toddler				
Toddler SN				
Preschool				
Preschool SN				
School-age				
School-age SN				
13 AND UP				
13 AND UP SN				

* Special needs

TN # _____ *Supersedes TN #* _____

Approval Date JUL 2 7 1994 *Effective Date* SEP 3 0 1994

98

PLAN FOR THE CHILD CARE & DEVELOPMENT BLOCK GRANT

STATE OF CALIFORNIA
(Grantee)

for the period September 30, 1994 *through* September 30, 1996

PAYMENT RATES FOR CHILD CARE ($/HOUR OF AUTHORIZED CARE)				
AGE OF CHILD (YEARS)	CATEGORY OF CARE			
	IN-HOME	FAMILY HOME	GROUP HOME	CENTER

TN # _____ *Supersedes TN #* _____

Approval Date JUL 2 7 1994 *Effective Date* SEP 3 0 1994

PLAN FOR THE CHILD CARE & DEVELOPMENT BLOCK GRANT

STATE OF CALIFORNIA
(Grantee)

for the period September 30, 1994 *through* September 30, 1996

PAYMENT RATES FOR CHILD CARE ($/HOUR OF AUTHORIZED CARE)				
AGE OF CHILD (YEARS)	CATEGORY OF CARE			
	IN-HOME	FAMILY HOME	GROUP HOME	CENTER

TN # _____ *Supersedes TN #* _____

Approval Date JUL 2 7 1994 *Effective Date* SEP 3 0 1994

Section 5.7 - State/Tribal Requirements Providers Must Meet to Receive Block Grant Funds:
[ALL GRANTEES MUST COMPLETE THIS SECTION]

658E(a)
98.16(a)(14)

The grantee has procedures as part of the processes variously called "certification," or "licensing," or "registration," (as distinguished from the registration requirements for the Block Grant described in section 5.3) which require the provider to prove/confirm that certain requirements have been met before the provider can be paid. (Such requirements are in addition to the health and safety requirements in section 5.3.)

(X) No

( ) Yes

If Yes, list the requirements and describe the procedure for obtaining confirmation and give the timeframes involved in obtaining such confirmation. (Distinguish by provider category, if necessary.)

Not Applicable.

Section 5.8 - Non-Supplantation of Funds:
[ALL GRANTEES MUST COMPLETE THIS SECTION]

658E(c)(2)(J)
98.16(a)(16)
98.53(b)

The base level of effort was established using a level of government basis.

(X) Yes

( ) No

If No, the base level of effort was established using a program-by-program basis.

( ) Yes

( ) No

If No, describe the methodology used to establish the base level of effort.

Not Applicable.

CA Department of Education
Child Development Division
Fee Schedule, 1993-94

Effective: February 1, 1994

Family Fee Schedule

		Family Size											
1.* Part-time	2.* Full-time	1-2	3	4	5	6	7	8	9	10	11	12	3.* Hourly Fee
1.00	2.00	1337	1433	1592	1846	2101	2149	2197	2244	2292	2340	2388	0.20
1.20	2.40	1390	1490	1655	1920	2185	2234	2284	2334	2384	2433	2483	0.24
1.40	2.80	1444	1547	1719	1994	2269	2320	2372	2424	2475	2527	2579	0.28
1.70	3.40	1497	1604	1782	2068	2353	2406	2460	2513	2567	2620	2674	0.34
2.00	4.00	1551	1662	1846	2141	2437	2492	2548	2603	2659	2714	2770	0.40
2.30	4.60	1604	1719	1910	2215	2521	2578	2636	2693	2750	2807	2865	0.46
2.60	5.20	1658	1776	1973	2289	2605	2664	2724	2783	2842	2901	2961	0.52
2.90	5.80	1711	1834	2037	2363	2689	2750	2812	2872	2934	2995	3056	0.58
3.20	6.40	1765	1891	2101	2437	2773	2836	2899	2962	3025	3088	3152	0.64
3.50	7.00	1818	1948	2164	2511	2857	2922	2987	3052	3117	3182	3247	0.70
3.80	7.60	1872	2006	2228	2584	2941	3008	3075	3142	3209	3275	3343	0.76
4.10	8.20	1925	2063	2292	2658	3025	3094	3163	3231	3300	3369	3438	0.82
4.55	9.10	1979	2120	2355	2732	3109	3180	3251	3321	3392	3462	3534	0.91
5.00	10.00	2006	2149	2387	2769	3152	3223	3295	3366	3438	3509	3581	0.91
5.00	10.00	2032	2177	2419	2806	3194	3266	3339	3411	3484	3556	3629	1.00
5.45	10.90	2086	2235	2483	2880	3278	3352	3427	3501	3576	3650	3725	1.09
5.90	11.80	2139	2292	2546	2954	3362	3438	3514	3590	3667	3743	3820	1.18
6.35	12.70	2193	2349	2610	3027	3446	3524	3602	3680	3759	3837	3916	1.27
6.80	13.60	2246	2407	2674	3101	3530	3609	3690	3770	3851	3930	4011	1.36
7.25	14.50	2300	2464	2737	3175	3614	3695	3778	3860	3942	4024	4107	1.45
7.70	15.40	2353	2521	2801	3249	3698	3781	3866	3949	4034	4118	4202	1.54
8.15	16.30	2407	2579	2865	3323	3782	3867	3954	4039	4126	4211	4298	1.63
8.60	17.20	2460	2636	2928	3397	3866	3953	4042	4129	4217	4305	4393	1.72
9.05	18.10	2514	2693	2992	3470	3950	4039	4129	4219	4309	4398	4489	1.81
9.50	19.00	2567	2750	3056	3544	4034	4125	4217	4308	4401	4492	4584	1.90
9.95	19.90	2621	2808	3119	3618	4118	4211	4305	4398	4492	4585	4680	1.99
10.40	20.80	2674	2865	3183	3692	4202	4297	4393	4488	4584	4679	4775	2.08

Note: The fee schedule begins at 50% of the state median income. All incomes below 50% are considered state poverty level, and no fee is assessed. Families funded under the Federal Block Grant are eligible until their incomes reach the levels underlined above. The shadowed box indicates 84% of median income, adjusted for family size.

Definitions on reverse.

CDE __
FBG __
IV-A __
CPS __

№ 5886

CHILDREN'S HOME SOCIETY OF CALIFORNIA
CHILD CARE SERVICES

1823 E. 17th Street, Suite 123, Santa Ana, CA 92701
(714) 835-8252

Certificate for Pre-Approved Child Care

Effective Date _____

This is to certify that the parent_____ and child _____
Age _____ is hereby eligible and has been approved for child care
for the following days and hours: M _____ T _____ W _____ T _____ F _____ S_____ S_____
with a rate of $_____ hourly, daily, weekly and/or monthy at Part or Full time.
(circle one) (circle one)

NOTICE TO PARENT AND PROVIDER
This certificate is subject to the following terms and conditions:

1. As outlined in the CHS Standard Services Contract and Parent/Provider Program Policy Agreement (Exhibit A)
2. Reimbursement for the sum promised through this certificate will be based on the receipt of attendance records submitted to CHS.
3. This certificate is valid for providers that meet all licensing laws and state and federal regulations for licensed exempt in home and sectarian care.
4. If there is any changes to the contracted schedule, termination and/or breach of contracted services, this certificate is automatically voided. CHS reserves the right to terminate this certificate upon 10 days of written notice.
5. This certificate is not transferable and is non-negotiable. Limit one certificate per child.
6. This certificate is valid through _____.
7. Additional terms and conditions _____

Certified By: _____ Parent: _____
Program Manager/Supervisor

Exhibit B

ATTACHMENT B

104

ATTACHMENT C

REGIONAL MARKET RATE CEILINGS FOR CALIFORNIA CHILD CARE PROVIDERS

July 1994

1.5 STANDARD DEVIATIONS ABOVE THE MEAN
75TH PERCENTILE

Child Care Centers
Family Day Care Homes
In-Home Exempt Providers

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California Child Care Resource and Referral Network
San Francisco, CA

Publications Available from the Department of Education

This publication is one of over 600 that are available from the California Department of Education. Some of the more recent publications or those most widely used are the following:

Item no.	Title (Date of publication)	Price
1151	Adoption Recommendations of the Curriculum Development and Supplemental Materials Commission, 1994: Follow-up Adoption, Science (1994)	$5.50
0883	The Ages of Infancy: Caring for Young, Mobile, and Older Infants (videocassette and guide) (1990)*	65.00
0973	The American Indian: Yesterday, Today, and Tomorrow (1991)	6.50
1079	Beyond Retention: A Study of Retention Rates, Practices, and Successful Alternatives in California (1993)	4.25
1067	California Private School Directory, 1993-94 (1993)	16.00
1086	California Public Education: A Decade After *A Nation at Risk* (1993)	4.75
1091	California Public School Directory (1994)	16.00
1036	California Strategic Plan for Parental Involvement in Education (1992)	5.75
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0874	The Changing History–Social Science Curriculum: A Booklet for Parents (1990)	10/5.00†
1053	The Changing History–Social Science Curriculum: A Booklet for Parents (Spanish) (1993)	10/5.00†
0867	The Changing Language Arts Curriculum: A Booklet for Parents (1990)	10/5.00†
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0880	Infant/Toddler Caregiving: A Guide to Language Development and Communication (1990)	10.00
0877	Infant/Toddler Caregiving: A Guide to Routines (1990)	10.00
0879	Infant/Toddler Caregiving: A Guide to Setting Up Environments (1990)	10.00
0876	Infant/Toddler Caregiving: A Guide to Social–Emotional Growth and Socialization (1990)	10.00

*Videocassette also available in Chinese (Cantonese) and Spanish at the same price.

†The price for 100 booklets is $30; the price for 1,000 booklets is $230. A set of one of each of the parent booklets in English is $3; a set in Spanish is also $3.

‡Also available at the same price for students who speak Cantonese, Japanese, Korean, Pilipino, and Portuguese.

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Item no.	Title (Date of publication)	Price
1128	Instructional Materials Approved for Legal Compliance (1994)	$14.00
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1147	It's Elementary! (Abridged Version) (1994)	3.50*
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0929	Model Curriculum Standards, Grades Nine Through Twelve (1985)	5.50
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1065	Physical Education Framework for California Public Schools, Kindergarten Through Grade Twelve (1994)	6.75
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1032	Program Guidelines for Individuals Who Are Severely Orthopedically Impaired (1992)	8.00
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1149	Resource Guide, 1994-95: Conferences, Workshops, and Training Opportunities for District and County Business Office Staff (1994)	5.50
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1117	Roads to the Future: Summary Report (1994)	8.00
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0846	Toward a State of Esteem: The Final Report of the California Task Force to Promote Self-esteem and Personal and Social Responsibility (1990)	5.00
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1073	Writing Assessment Handbook: High School (1993)	9.25

*Also available in quantities of 100 for $20 (item number 9838); 500 for $80 (item number 9839); and 1,000 for $155 (item number 9840).
†Videocassette also available in Chinese (Cantonese) and Spanish at the same price.

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